

Archiving Committee - Charter

Mission statement:

The Archiving Committee is dedicated to establishing Minnesota as a national leader in geospatial data preservation. By advising the state geospatial community on best-in-class archiving practices, shaping forward-thinking policies and procedures, and fostering collaboration across sectors, the committee ensures that Minnesota's valuable geospatial data is not only preserved but leveraged to drive innovation and benefit future generations.

Objectives and Deliverables:

This committee will build on the foundational work of the Archiving Workgroups ([see Reports section](#)).

Objectives

1. Establish a statewide archiving framework

Develop a sustainable strategy for preserving Minnesota's geospatial data, ensuring its long-term accessibility and usability.

2. Foster collaboration across sectors

Strengthen partnerships with data stewards in government, academic institutions, private sector, and relevant stakeholders.

3. Align with existing efforts

Collaborate with committees and projects to integrate archiving into broader geospatial initiatives, including the [Image Service Sustainability Committee](#)'s efforts to archive historical aerial imagery layers.

4. Educate and advocate

Promote awareness about the benefits of geospatial data archiving and provide actionable steps for community stakeholders.

5. Monitor and evaluate progress

Provide oversight and guidance on strategies and activities to ensure intended goals are met, adjusting as needed based on lessons learned.

Deliverables

1. An operational framework

Actionable policies, best practices, and procedures that can be directly applied by

stakeholders to archive geospatial data effectively.

2. Community engagement

Presentations at the MN GIS/LIS Conference and similar forums to share progress, lessons learned, and encourage broader participation in archiving efforts.

3. Documentation

Annual updates and reports detailing milestones, challenges, and next steps in implementing the archiving strategy.

Resource requirements and timing:

People time

Regular virtual meetings - frequency to be determined

Anticipated participants and their roles and responsibilities:

Group Membership:

Jennifer Corcoran - Minnesota Department of Natural Resources

Melinda Kernik - University of Minnesota Libraries

Karen Majewicz - University of Minnesota Libraries

Ryan Mattke - University of Minnesota Libraries (Chair)

TBD (Vice Chair)

[Additional Committee Members to be recruited in the coming months to represent stakeholder groups]

Stakeholders:

MnGeo

Government agencies at all levels (state, regional, county, city, etc.)

Tribal government

Researchers

All users of historical geospatial data

Higher Education

Non-profit organizations

Private sector

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